

UNDP Bangladesh

Subject: Minutes of the Local Project Appraisal Committee Meeting on Disaster Response and Recovery Facility (DRRF) project.

Date: 4 June 2018, Time: 11.00 am

Chair: Kyoko Yokosuka, Deputy Country Director, UNDP-Bangladesh, Co-Chair: Mr. Md. Faizur Rahman, Additional Secretary (Planning and Development), Ministry of Disaster Management and Relief

The list of participants is given below:

Name	Title
Ms. Asia Khatoon	Additional Secretary, Economic Relations Division (ERD), Ministry of Finance
Mr. Nur Ahmed	Deputy Secretary, ERD
Mr. Md Nazrul Islam	Deputy Chief, MoDMR
Mr. Md Jahangir Alam	Director (Admin), Department of Disaster Management (DDM)
Ms. Nurun Nahar Chowdhury	Deputy Director, DDM
Mr. Khurshid Alam	Assistant Country Director, UNDP-Bangladesh
Ms. Shaila Khan	Assistant Country Director and Advisor – Business Development and Partnerships Cluster, UNDP-Bangladesh
Ms. Sheela Tasneem Haq	Advisor, Democratic Governance, UNDP-Bangladesh
Ms. Sonia Mehzabeen	Operations Manager, UNDP-Bangladesh
Ms. Fatematul Jannat	Programme Associate – Planning and Reporting, UNDP-Bangladesh
Mr. Shah Zahidur Rahman	Shelter Specialist, ERF, UNDP-Bangladesh
Mr. Kazuyoshi Hirohata	Programme Analyst (M&E), UNDP-Bangladesh
Mr. Mamunur Rashid	Climate Change Specialist, UNDP Bangladesh
Mr. Kazi Shahidur Rahman	United Nations Resident Coordinator Office (UNRCO)
Mr. Arif Abdullah Khan	Programme Specialist-Disaster and Resilience, UNDP-Bangladesh
Ms. Saudia Anwer	Capacity Building Specialist, UNDP-Bangladesh
Mr. Md Golam Mostafa	Admin & Finance Officer, UNDP-Bangladesh
Mr. Md Rezaul Karim Miah	Admin & Finance Officer, UNDP-Bangladesh
Ms. Sarah Amena Khan	Programme Assistant, UNDP-Bangladesh

2. Summary of LPAC member comments on DRRF:

The LPAC meeting discussed the proposed four-year (2018-2022) project titled "Disaster Response and Recovery Facility (DRRF)". UNDP Deputy Country Director presented the opening remarks following a round of introductions by the committee members. Khurshid Alam, ACD, made the presentation of the DRRF, which also included the achievements and lessons learned from the previous interventions through the Early Recovery Facility (ERF) (see Annex).

During the LPAC, the following comments were noted:

- Ministry of Disaster Management & Relief (MoDMR) representative gave the following comments:

- o MoDMR suggested to include IMED and Planning Commission in the project's Advisory Board for better monitoring and coordination.
- o MoDMR suggested to specify the details of the line ministries and private sectors to be included in the project's Advisory Board.

In response, UNDP clarified that private sectors and other relevant line ministries are not selected beforehand. It was agreed that in the first project advisory meeting, UNDP, MoDMR and ERD, will discuss on the membership of private sector and other ministries in the Board.

- The ERD representative gave the following comments:

- o ERD noted DRRF as a relevant and timely initiative. It appreciated DRRF's focus on the private sector engagement and engagement of NGOs for implementation for timely and effective recovery support at scale;
- o ERD requested for a brief explanation on comparative analysis between ERF and the proposed DRRF based on: i) key lessons learned and ii) the proposed project's value addition.

In response, UNDP referred that project has earned many lessons like post disaster recovery need to have the holistic approach including private and public infrastructure and private sector engagement is essential for preparedness to recovery. The project will now not only focus on early recovery – but also full recovery with economy-wide approach.

It also noted that: i) DRRF complements ongoing initiatives such as the National Resilience Programme (NRP) which is designed to reduce disaster risk and ii) DRRF's focus on broader post disaster recovery including needs assessment, timely response, integrated recovery and innovation iii) Project puts priority in Urban and mega disaster with diversified hazards. The project emphasizes on timely resource mobilization from international sources by meeting donors' requirements of independent assessments as proof of damage for disbursing recovery financing. The project will further enhance capacity of the government on preparedness for recovery as outlines in Disaster Management Act and Standing Order on Disaster.

- o ERD explained their internal procedure that may be needed their endorsement for projects.

In response, UNDP clarified that DRRF will follow a DIM modality and made justification based on its relevance in disaster response and recovery. Under this modality, ERD recently signed several UNDP projects by providing a concurrence letter. UNDP made suggestion that ERD could consider following the same procedure for DRRF.

Noting the late sharing of the final draft project document, UNDP offered to have a follow up meeting with ERD, if required, where UNDP can provide clarification on DRRF.

It was highlighted that the current project (ERF) will end on 30 June 2018, and it is not possible to allow a gap in between, given many ongoing activities. In this regard, if the DRRF cannot be approved by the end of June, UNDP requested ERD to explore alternative which further extend the ERF, until all the necessary procedures are completed for the DRRF to be launched.

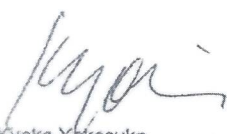
MoDMR provided its full endorsement for the project. ERD requested NOC from MoDMR which MoDMR agreed to provide soon the meeting minutes is shared.

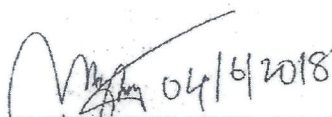
- Other comments included the following:
 - It was recommended that the project establish clear links with the projects that DRRF will complement;
 - DRRF's flexible approach and conceptual framework was appreciated;
 - DRRF will serve as a platform to launch various innovative approaches to DRR – e.g. innovation in cash transfer, continued use of pre-qualified NGO roster.
 - The first Project Board meeting will select criteria for supporting small and medium size enterprise and private sector, when resources are available to provide them recovery assistance.

3. Final LPAC recommendation(s):

- "Disaster Response & Recovery Facility" (DRRF) project faces no objection – endorsed in the meeting considering its topmost priority to achieve SDGs.
- UNDP will implement the project through DIM modality, but will full ownership of key Government counterparts (MoDMR and ERD) and provide regular updates on initiatives and progress through the project board;
- The first project meeting of the project Advisory Board following DRRF's implementation will finalize partnerships (private sector and line ministries)
- Meeting minutes will be circulated to government counterparts;
- UNDP will follow up with ERD for concurrence and next steps of ERD's endorsement.

LPAC minutes approved by:


Ms. Kyoko Yokosuka
Deputy Country Director
UNDP-Bangladesh
(Chair of the LPAC Meeting)


Mr. Md. Raizur Rahman
Additional Secretary (Planning and Development)
Ministry of Disaster Management and Relief
(Co-Chair of the LPAC Meeting)